

MEADOWS AT MEEKER RENTAL AGREEMENT

This Venue Rental Agreement (“Agreement”) is made on _____, 20____ (“Effective Date”) by and between Creative Structures LLC, 3478 Catclaw Dr, PMB 361, Abilene, TX 79606-8224, email address and phone number (“Venue”) DBA “Meadows at Meeker” and:

Renter/Client: _____ (“Renter”)

Address: _____

Phone and Email: _____

1. EVENT DETAILS

Event Type: Wedding Other (description) _____

Event Date(s): _____

2. FEES & PAYMENTS

Rental Fee: \$ _____

Reservation Retainer: \$ _____ due at signing.

Security/Damage Deposit (refundable per Section 9): _____.

Remaining Balance (Rental Fee plus Security/Damage Deposit minus Reservation Retainer) due **no less** than thirty (30) days before Event Date.

3. Insurance

Renter must acquire liability insurance (aka event or wedding insurance), to be in effect for the duration of the event. Proof of Coverage shall be provided to Creative Structures no less than 30 days prior to the event. The coverage limit must be at least \$1,000,000 per occurrence, and the carrier must have an AM Best rating of A or better. The policy must list Creative Structures LLC as an **additional insured** and have sufficient language to show the **coverage is primary and non-contributory**. The coverage must also provide a **waiver of subrogation clause** in favor of Creative Structures LLC.

4. CANCELLATION / RESCHEDULE

All Cancellations Must Be In Writing (Email Is Acceptable). If Renter Cancels **More Than** Thirty (30) Days Before The Event Date, Paid-In Fees Will Be Refunded Within Ten (10) Business Days. If Renter Cancels **Less Than** Thirty (30) Before The Event Date, Venue Will Retain Twenty-Five Percent (25%) Of Paid In Fees. Reschedule: One (1) Reschedule Permitted If Requested **At Least** Thirty (30) Days Prior To Event Date, Subject To Availability.

5. USE OF PREMISES & HOUSE RULES

Renter may use the Premises only for the Event described above and must comply with:

(a) this Agreement, and (b) all applicable laws and permits. Renter is responsible for all guests, children, vendors, contractors, and invitees. Prohibited (unless Venue gives written approval): illegal activity, open flames (unless approved), fireworks, firearms/weapons, smoking/vaping indoors, confetti/glitter, glass containers, damage to structures, landscaping, taping/nailing/screwing into walls, exceeding maximum occupancy of 200, and any behavior creating a safety hazard. Noise/Curfew: Amplified music ends at 10PM unless otherwise approved. Parking: Vehicles must park only in designated areas. No overnight parking unless approved.

6. VENDORS & DELIVERIES

Renter may use outside vendors. Renter is responsible for vendor performance and conduct. Vendors must remove all equipment/trash by cleanup end time unless otherwise agreed.

7. ALCOHOL

Beer and wine are permitted. Other alcoholic beverages require that the renter provides bartending and security service.

8. CLEANUP

Renter must return the Premises in “broom clean” condition and must remove all trash from the premises. The Catering Kitchen, if used, must be returned to its original state. Failure to comply will result in Excess Cleaning Fee of \$75/hour, 2 hours minimum, plus disposal charges.

9. DAMAGE / SECURITY DEPOSIT

Venue will inspect after the Event. Venue may deduct charges from the Security/Damage Deposit for damage, missing items, excessive cleaning, or rule violations. If costs exceed the deposit, Renter agrees to pay the balance within ten (10) days of invoice. Deposit Refund Timing: within ten (10) business days after the Event, less any lawful deductions.

10. LIABILITY, ASSUMPTION OF RISK, INDEMNIFICATION

Renter assumes responsibility for the Event and for any injury, loss, or damage caused by Renter’s guests/vendors/invitees, except to the extent caused by Venue’s gross negligence or willful misconduct. Renter agrees to indemnify and hold Venue harmless from third-party claims arising from the Event, including reasonable attorney fees and costs, to the extent allowed by law. Renter understands events involve inherent risks (slips/trips, weather, crowd behavior) and voluntarily assumes those risks for Renter and Renter’s invitees.

11. PERSONAL PROPERTY

Venue is not responsible for lost, stolen, or damaged personal property belonging to Renter, guests, or vendors.

12. FORCE MAJEURE

Neither party is liable for failure to perform due to events beyond reasonable control (e.g., fire, flood, severe weather, government orders). If performance becomes impracticable, the parties will in good faith reschedule or settle payments.

13. DEFAULT / TERMINATION

Venue may terminate this Agreement and require the Event to end immediately for unsafe conditions, illegal activity, occupancy violations, underage drinking, or material breach of Exhibit A rules. In that case, fees are not refundable, and Renter remains responsible for damages and extra costs.

14. GOVERNING LAW; DISPUTES

This Agreement is governed by Oklahoma law. Venue for any lawsuit shall be in the state district court located in _____ County, Oklahoma (or another mutually agreed venue). Before filing suit, the parties agree to attempt good-faith resolution for at least 30 days.

15. ENTIRE AGREEMENT; SEVERABILITY; SIGNATURES

This Agreement, including Exhibit A and any signed addenda, is the entire agreement. If any provision is unenforceable, the remainder remains in effect.

VENUE/OWNER: _____ Date: _____

RENTER/CLIENT: _____ Date: _____